

AGENDA
TOWN BOARD MEETING
TOWN OF CLAY
December 15, 2025

1. Call to Order.
2. Pledge of allegiance.
3. Approve the minutes of the December 01, 2025, Regular Town Board Meeting.
4. Correspondence.
5. Cancellations and/or requested adjournments.
6. **(SEQR)** Move the adoption of a resolution regarding the application of Town Board Case #1234: **NORTHERN CREDIT UNION**, for a Special Permit pursuant to Section 230-15B.(2)(e)[2] – Bank/Credit Union & Section 230-15B.(2)(e)[4] – Drive-in Service, to allow for construction of a Credit Union with drive-thru ATMs on land located at **5004-5008 West Taft Road, Tax Map No. 116.1-01-04.1 & 116.1-01-05.0**, consisting of +/- 2.54 acres of land. The property is located in the O-2 Office District, is an unlisted action with a completed EAF and involves no other permit granting agency outside the Town. The proposed project (may/will not) have a significant effect on the environment and therefore (does/does not) require the preparation of an EIS.
7. **(DECISION)** Move the adoption of a resolution (approving/denying) the application of Town Board Case #1234: **NORTHERN CREDIT UNION**, for a Special Permit pursuant to Section 230-15B.(2)(e)[2] – Bank/Credit Union & Section 230-15B.(2)(e)[4] – Drive-in Service, to allow for construction of a Credit Union with drive-thru ATMs on land located at **5004-5008 West Taft Road, Tax Map No. 116.1-01-04.1 & 116.1-01-05.0**, consisting of +/- 2.54 acres of land. The property is located in the O-2 Office District. **At its November 19th meeting, the Planning Board voted six to zero to issue a favorable response to the referral. The Board then adjourned its review of the Site Plan Application to its January 14th hearing.**

8. (SEQR/DECISION) Town Board Case #1237: **WHITE PINE COMMERCE PARK**, for a Zone Change from RA-100 Residential Agricultural District to I-2 Industrial 2 Zoning District for land located at **Burnet Road, Tax Map No. 049.-01-01.0; 8756 Burnet Road, Tax Map No. 049.-01-02.0; and 8765 Burnet Road, Tax Map No. 048.-01-23.2**, consisting of +/-21.27 acres of land to intended to maintain zoning consistency with the adjoining White Pine Commerce Park.
9. Move the adoption of a resolution authorizing the transfer of appropriations and amending the 2025 Town of Clay Budget in various funds to provide monies for 2025 expenditures.
10. Move the adoption of a resolution approving the transfer in the amount of \$650,000.00 from the Capital Reserve Account to the General Capital Fund to pay for the completion of the construction of the Town **Education Center** for a sum not to exceed Six Hundred Fifty Thousand Dollars and 00/100 (\$650,000.00).
11. Move the adoption of a resolution calling a public hearing on **January 5, 2026**, commencing at **7:35 P.M.**, local time, to consider the application of **CASUAL ESTATES, LLC D/B/A MADISON VILLAGE MOBILE HOME COURT**, for the renewal of its license for the year **2026**.
12. Move the adoption of a resolution authorizing the Supervisor to enter into a contract with **Sedgwick Business Interiors**, a MillerKnoll dealer, pursuant to New York State Contract #PC70241 and quote #S224.014, to provide office modifications and furniture upgrades for the Codes Department at a total project cost of \$15,614.98 and further authorizing the Supervisor to execute all necessary documents related thereto.

13. Move the adoption of a resolution awarding contracts as follows:

EV Charging Station – Purchase and installation of an additional Electric Vehicle (EV) Charging Station through ChargePoint/PlugIn Stations, LLC, pursuant to New York State Contract #PC70331, at a cost of \$25,259.00, to be located at 4401 State Route 31, Clay, NY. Electric Vehicle(s) – Purchase of a 2024 Chevrolet Silverado Electric Vehicle through G&H Auto Group, Inc/DBA Mohawk Chevrolet, at a cost of \$51,250.00, pursuant to New York State Contract #PC69382 and Purchase of a 2026 Chevrolet Equinox Electric Vehicle through Maguire Cars, LLC/DBA Maguire of Trumansburg, at a cost of \$35,449.43, pursuant to New York State Contract #PC68973. Purchase and installation of an Energy-Efficient Smart Thermometer with feedback to two basement unit heaters, including space temperature sensors, conduit and wiring to connect to existing Direct Digital Controllers (DDC), programming of the controllers, and integration into the building’s graphic interface. After review in accordance with the Town’s Procurement Policy, Upstate Temperature Control, Inc. was determined to be the lowest responsible and responsive bidder, following a determination of best value to the Town of Clay, with a proposed total cost of \$2,938.00. The Town was awarded \$205,000.00 in grant funding from the New York State Energy Research and Development Authority (NYSERDA) Clean Energy Communities Program to assist with the cost of these projects. The Town Supervisor is hereby authorized to execute all necessary documents for these projects, with costs offset by the NYSERDA grant funding as outlined above.