

CODE ENFORCEMENT COMPLAINT

DATE: / /

Type of Complaint (Circle One):

Signs *Drainage* *Noise* *Rubbish Accumulation*
Unsafe/Unsecured Structure *Tall Grass*
Unpermitted Work *Zoning* *Unregistered/Inoperable Vehicle*

Brief Description of Complaint: _____

Street Address of Complaint: _____

Complainant Information (**CANNOT** be Anonymous):

First Name: _____ Last Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: (_____) _____ Email: _____

ISSUES CODE ENFORCEMENT CANNOT ADDRESS:

- **BLACK MOLD**
- Emergency Situations Dial 911
- Standing Dead Trees and/or Trees Hanging Over Property
- Disputes between neighbors (i.e. Civil Matters)

COMPLIANCE:

- If any building/premises are in violation of any code, rule or regulation, notice will be served by either posting on the property, regular mail or personal service.
- Failure to comply within the given time frame will result in the issuance of an Official Notice and Order and/or an appearance ticket.
- The Town may also have the necessary work performed to correct said Violations and billed to the property owner.

***Under NYS Bail Reform laws all complainant information is required to be disclosed, I understand that any false statements made in the complaint may be punishable under Section: 175.30 and/or Section 210.45 of the Penal Law.**

Signature: _____